EECC 2022 Online exam Candidate's registration Guide



Introduction



You have been registered by your National Society to take the European Exam in General Cardiology (EEGC).

This presentation will explain how to book your exam time slot.

Step 1

Automatic notification



Once registered by your National Society, you will receive a message from the ESC with the dedicated link to book your exam slot.

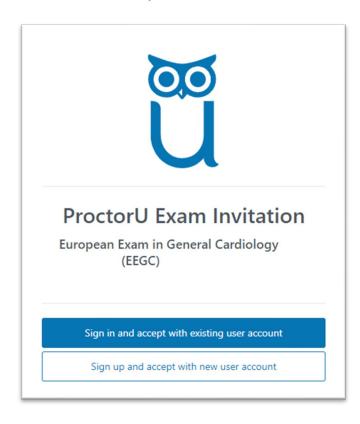


- → In case you didn't receive it <u>one month before the exam date</u>, please contact your National Society.
- → Please check your **spam folders** if you didn't receive this email.

Step 2 Click on the link



Click on the link provided in the email.



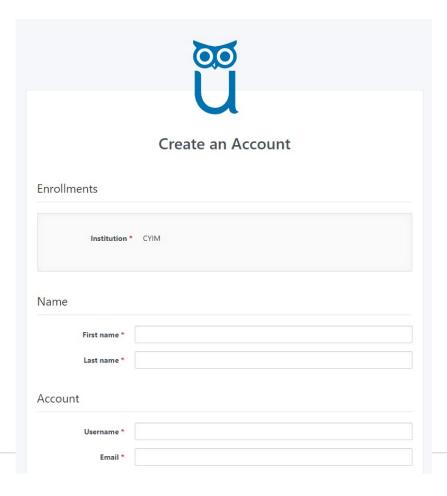
- If you already have a ProctorU® account, click on 'Sign in and accept with existing user account'
- If you do not have a ProctorU® account, click on 'Sign in and accept with new user account'

Step 3a

New account



Create your ProctorU® account:



Fill in all mandatory fields, and click on "Create Account"



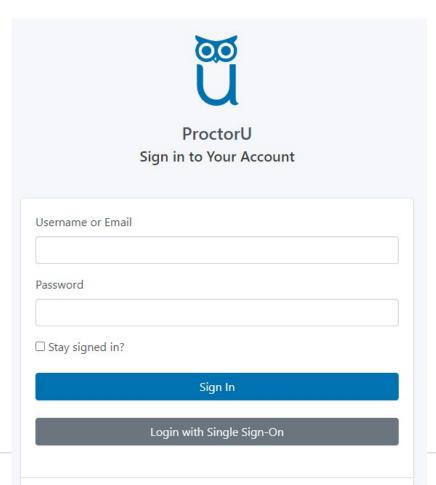
If the Institution is not filled in by default, please select "CYIM" in the dropdown list

Step 3b

With existing ProctorU® account



Sign in to your ProctorU® account:

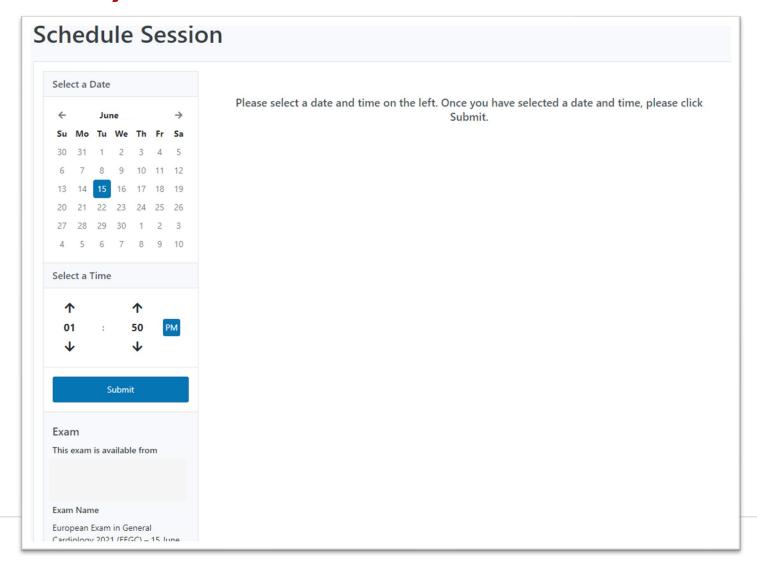


Indicate your Username/Email and password, and click on "Sign In"

Step 4

Schedule your exam session





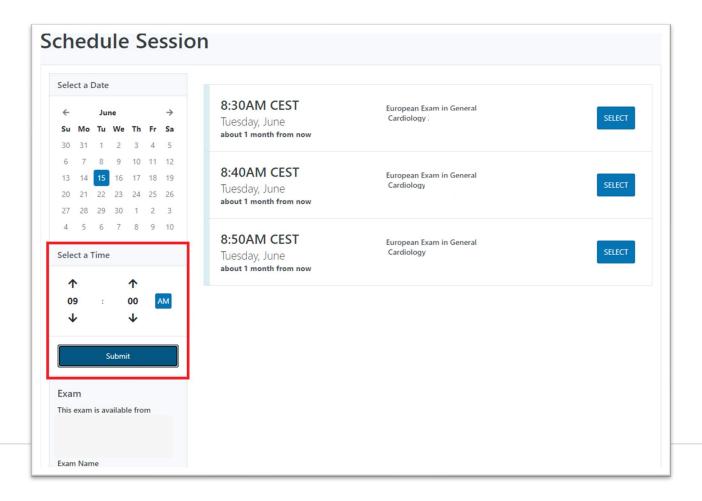
 By default, the date indicated is the exam date – You cannot modify it

Step 4



Schedule your exam session

Select the time when you would like to take the exam – The exam can be taken <u>anytime</u> during the time slots indicated.

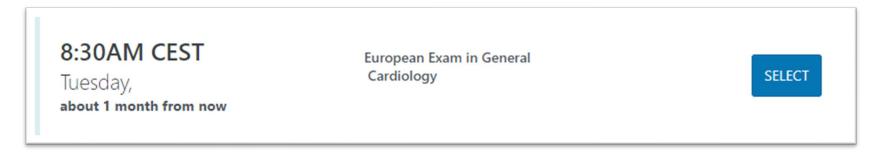


• Once you submit the time, all available slots will appear on the right part of your screen.

Step 4 *Select a time slot to finalise registration*



Click on 'Select' to validate your time slot choice



Click on 'Schedule' to confirm your choice

Please click "Schedule" to confirm your time: 8:30AM

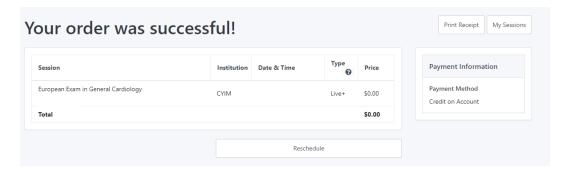
CEST

Cancel

Step 5Confirmation



After having scheduled your session the following screen will appear to confirm successful booking:



You will also receive a confirmation email from "noreply@proctoru.com"

